

Privacy Policy

Tata Advanced Systems Limited, its JVs and Subsidiaries (hereinafter referred to as “TASL”, “we”, “us”, “our”) respects your privacy and the information you share with us. We are committed to providing the highest level of protection regarding the processing of our employees’, vendors’ and clients’/customers’, users’ personal data based on applicable data protection laws and regulations.

This Privacy Policy explains how we may collect, use, store, disclose or otherwise process your personal data including personal data provided when using our website (TASL website) or any of the authorized portals, applications of/ operated by TASL and describes the rights you have with respect to your personal data.

Personal data comprises all the details that TASL collects and processes directly or indirectly about you as an individual, for instance information about your identity and contact details (such as name, email-ID, contact number), including information received from third parties and information collected through use of TASL website, cookies or other similar tools. TASL will first and foremost comply with local law where it exists.

Cookies

When you visit our Website, we may send one or more cookies (a small file containing a string of characters used to store user preferences and to track user trends) to the computer system which uniquely identifies your browser and other information such as your IP address, browser type, language used, date and time of your access, time spent on the Website etc. We may use this information to improve the quality of our service by storing your preferences and tracking user trends. A user always has the option to set the browser to notify every time a cookie is sent thorough any website, by giving the choice to decide, whether or not to accept it. By accepting a cookie, user agrees to the use of any information collected by the Website using that cookie. No personal information is stored in the cookie that is issued by the site. You may choose to disable cookies from your browser settings but it may affect the functionality of our Website.

Processing Personal Data

TASL may process your personal data where such relevant personally identifiable information is required to be processed for legitimate TASL purposes as follows, but not limited to:

- Processing applications for products and services;
- Providing products and services; (It is not feasible for an organisation to provide product / service without processing)
- Monitoring and improving our website and its content;
- Conducting market research and surveys with the aim of improving our products and services;
- Sending you information about our products and services for marketing purposes and promotions;
- Complying with applicable local or foreign law, regulation, policy, voluntary codes, directive, judgement or court order, as well as any contractual obligation pursuant to

agreements between TASL and any authority, regulator or enforcement agency or body or any request coming from said entities.

- Establishing, exercising or defending legal rights in connection with legal proceedings (including any prospective legal proceedings) and seeking professional or legal advice in relation to such legal proceedings.
- Surveillance of premises. (Video Recording)

TASL processes your personal data for the performance of the contracts/agreements concluded with you, compliance with applicable legal or regulatory obligations or TASL legitimate interests to provide you with adequate and qualitative products and services and to prevent against any excessive risk. Where providing the data is optional, and you choose not to share personal data, features like personalisation that use such data will not work for you.

Access to Personal Data

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Our policy does not apply to third-party websites where our online advertisements are displayed, nor to linked third-party websites which we do not operate or control.

To the extent permitted by law, TASL may record and monitor your communications with TASL to ensure compliance with our legal and regulatory obligations and our internal policies.

Retention of Personal Information

Your personal data processed by TASL are kept in a form which permits your identification for no longer than is necessary for the purposes for which the personal data are processed in line with legal, regulatory or statutory obligations.

At the expiry of such periods, your personal data will be deleted or archived to comply with legal retention obligations or in accordance with applicable statutory limitation periods.

Security

The security and confidentiality of your Personal Data is important to us and TASL has invested significant resources to protect the safekeeping and confidentiality of your personal data. When using external service providers acting as processors, we require that they adhere to the same standards as TASL. Regardless of where your personal information is transferred or stored, we take all steps reasonably necessary to ensure that personal data is kept secure.

Social Media

TASL operates channels, pages and accounts on some social media sites to inform, assist and engage with employees, vendors and clients/customers. TASL monitors and records comments and posts made on these channels about TASL in order to improve its products and services.

Guarding your own information:

Please note that you must not communicate to TASL through such social media sites the following information:

- confidential personal data, including any information regarding your financial situation, bank account details, transactions, etc.
- sensitive personal data including (i) special categories of personal data meaning any information revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation and (ii) other sensitive personal data such as criminal convictions and offences and national identification number; and
- excessive, inappropriate, offensive or insulting information towards individuals.

TASL is not responsible for any information posted on those sites other than the information posted by its employees on its behalf. TASL is only responsible for its own use of the personal data received through such sites.

We shall obtain consent in writing through letter or Fax or email from the provider of the sensitive personal data or information regarding purpose of usage before collection of such information.

Changes to this Privacy Policy

TASL may in its absolute discretion update this policy from time to time. If TASL updates its privacy policy, the revised Privacy Policy shall be updated on the website along with the effective date of the revised policy.

The use of the TASL website and any products and services supplied are subject to our Terms and Conditions.

Who to Contact

If you have any questions regarding this privacy policy or the protection of your personal data, you may reach out to TASL'S DPO Team at dpo@tataadvancedsystems.com